

TO BE FILLED IN CAPITAL LETTERS. This form should be submitted along with the Common Application form. Please read the instructions carefully, before filling up the application form. All Columns marked \* are mandatory.

<b>1. AGENT INFORMATION</b>		<b>2. EXISTING UNIT HOLDER INFORMATION</b>	<b>OFFICE USE ONLY</b>
Broker Code / Name (AMFI registered members only) ARN No. 0988 / Ganesh S. Shanbhag		Folio No.	Receipt Date / Time
Sub Broker Code			

**3. UNIT HOLDER INFORMATION**

Name of First / Sole Applicant\* ☐ Mr. ☐ Ms. ☐ M/s. Date of Birth

FIRST NAME LAST NAME D | D | M | M | Y | Y | Y | Y

Mobile Email

☐ I wish to receive updates via sms on my mobile. (Please ✓) ☐ I wish to receive account statement via email in lieu of physical document as per the following frequency. (Please ✓) Frequency ☐ Daily ☐ Weekly ☐ Monthly

PAN No.\* First / Sole Applicant\* Second Applicant\* Third Applicant\*

(Please provided attested PAN card copy) Enclosed (✓) ☐ Attested PAN Card ☐ KYC Acknowledgment attached ☐ Attested PAN Card ☐ KYC Acknowledgment attached ☐ Attested PAN Card ☐ KYC Acknowledgment attached

**4. SIP TRANSACTION DETAILS**

Scheme Plan

Option (Please ✓) ☐ Growth\* ☐ Bonus ☐ Dividend Sub Option (Please ✓) ☐ Payout ☐ Re-investment\*

SIP Date ☐ 1<sup>st</sup> ☐ 10<sup>th</sup> ☐ 15<sup>th</sup> ☐ 27<sup>th</sup> SIP Period To

SIP Amount (per installment): Frequency ☐ Monthly ☐ Quarterly (Jan, Apr, July, Oct)

\* Default Option

**5. FIRST CHEQUE DETAILS**

Cheque Amount Account Type ☐ Savings ☐ Current ☐ NRE ☐ NRO ☐ FCNR

Cheque Number Bank Name

Cheque Date Bank Branch

Branch City

**6. BANK ACCOUNT DETAILS FOR AUTO DEBIT (Mandatory)**

Name of 1st Account Holder Name of 2nd Account Holder

Name of 3rd Account Holder Bank Name: Branch Name:

Bank City: Account No.:

9 Digit MICR Code: Please provide a copy of cancelled cheque (Mandatory) leaf from an ECS/Direct Debit eligible bank Account Type ☐ Savings ☐ Current ☐ NRE ☐ NRO ☐ FCNR

(This is 9 digit MICR code next to Cheque number)

**7. DECLARATIONS & SIGNATURE(S)**

I/We hereby declare that the particulars given above are correct and express my willingness to make payments referred above to debit my/our account directly or through participation in ECS. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information. I/We would not hold the user institution responsible. I/We will also inform ING Mutual Fund, about any changes in my bank account. I/We have read and agreed to the terms and conditions mentioned overleaf.

I / We have not received nor have been induced by any rebate or gifts directly or indirectly in making these investments.

**Signature (s)**  
(as in bank records)

☐ First/Sole Unit holder / Guardian ☐ Second Unit holder ☐ Third Unit holder

**8. BANKER'S ATTESTATION (For bank use only)**

Certified that the signature of account holder and the Details of Bank account are correct as per our records. Account Number Signature of authorised Official from Bank (Bank stamp and date)

**9. AUTHORISATION OF THE BANK ACCOUNT HOLDER (To be filled and signed by investors)**

To, The Branch Manager

Bank Branch Date D | D | M | M | Y | Y | Y | Y

Sub: Mandate verification for A/c. No. First/Sole Unit holder / Guardian Second Unit holder Third Unit holder

This is to inform you that I/We have registered for making payment towards my investments in ING Mutual Fund by debit to my /our above account directly or through ECS (Debit Clearing). I/We hereby authorize you to honour such payments for which I/We have signed and endorsed the Mandate Form. Further, I authorize my representative (the bearer of this request) to get the above Mandate verified. Mandate verification charges, if any, may be charged to my/our account.

Thanking you,  
Yours sincerely

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Received from Mr./Mrs./Ms. \_\_\_\_\_ an application for Systematic Investment Plan through ECS/Direct Debit.

Folio No.:	SIP Details	ECS / Direct Debit	Collection Centre's Stamp & Receipt Date & Time
Scheme Name:	Cheque No. <span style="float: right;">Cheque Date</span>	Bank Name:	Allotment is subject to realisation of ECS Installment
Option:	SIP Amount (per installment) <span style="float: right;">SIP Date <input type="checkbox"/> 1<sup>st</sup> <input type="checkbox"/> 10<sup>th</sup> <input type="checkbox"/> 15<sup>th</sup> <input type="checkbox"/> 27<sup>th</sup> <span style="float: right;">Frequency <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly</span></span>	Account No.:	
Sub-Option:	SIP Period <span style="float: right;">To</span>	Account Type: <input type="checkbox"/> Savings <input type="checkbox"/> Current <input type="checkbox"/> NRE <input type="checkbox"/> NRO <input type="checkbox"/> FCNR	
Please retain this slip duly acknowledged by the Official Acceptance Point till you receive your Account Statement.			

## INSTRUCTIONS & INFORMATION ON SYSTEMATIC INVESTMENT PLAN

### General Instruction

The SIP Investment Form should be filled in English and in block letters only. Please tick (✓) in the appropriate box where boxes have been provided. The SIP Investment form, complete in all respects should be submitted at any of the ING Mutual Fund branch or at official point of acceptance of transaction(s) of Computer Age Management Services (Pvt) Ltd. (CAMS).

New investors who wish to enroll for SIP are required to fill the SIP Investment form along with the common application form. New investors are advised to read the Offer Document(s) of the respective Scheme(s) carefully before investing. The Offer Document(s)/Key Information Memorandum(s) of the respective Scheme(s) are available with the ING Mutual Fund branches / Brokers / Distributors and also displayed on our website [www.ingim.co.in](http://www.ingim.co.in). The common application form number must be compulsorily mentioned in the Systematic Investment Form.

Existing unit holders need not fill the Common Application Form. However they must compulsorily mention their Folio Number in the Systematic Investment Form. Existing unit holders should note that unit holder's details and mode of holding is mandatory (Single, Joint, Anyone or Survivor) will be as per the existing folio number.

Irrespective of the investment amount, mention your PAN details and enclose a photocopy of the PAN proof attested for all applicants including POA holder. In case of a minor, please furnish PAN details and proof of PAN of the Guardian. KYC Acknowledgment should be attached for all investors for each SIP installment amount of Rs. 50,000/-

### Systematic Investment Details

<b>Schemes where SIPs are allowed</b>	All open ended schemes
<b>Frequency</b>	Monthly or Quarterly
<b>Choice of Dates / Months</b>	1st, 10th, 15th and 27th of every month / Jan, Apr, July, Oct
<b>Default Date</b>	If no choice is made, the default date will be 10th
<b>Minimum Investment</b>	Rs.1000/- in monthly and Rs.3000/- in quarterly (In multiples of Rs. 100, except for Tax Saving Scheme which is Rs. 500)
<b>Minimum Period</b>	6 cheques for monthly and 4 cheques for quarterly
<b>Default Period</b>	If the period is not mentioned, the default period will be for 3 years
<b>Load</b>	As per scheme structure.

Units will be allotted on the above application dates. In case the date falls on a Non-Business Day or falls during the book closure period the immediate next Business Day will be considered for the purpose of determining the applicability of NAV subject to the realisation of the cheques.

### SIP Auto Debit – Terms and Conditions

Payment to be made by current dated cheque drawn on any bank which is situated at and is a member of the banker's Clearing House located at the place where the SIP investment form is submitted. No Cash, Money Orders or Postal Orders will be accepted. In case if the cheque is from NRE account, please furnish a FIRC certificate from your banker.

The bank account details provided for ECS / Direct Debit should be that of the First SIP cheque only. The bank branch through which the SIP auto debit takes place should participate in local MICR Clearing.

It is mandatory to provide the 9 digit MICR Code which appears on the right side of the cheque number on the cheque leaf along with a cancelled cheque leaf from an ECS / Direct Debit eligible bank.

Any cancellation or modification should be submitted 30 days prior to the next auto debit date. Any modification should be accompanied with a new SIP form duly filled in and carrying the revised SIP request details.

Extension of SIP needs to be accompanied with a cancelled cheque leaf only if the debit bank account details remain the same as per the first SIP.

If 3 consecutive SIPs fail, the SIP will automatically stand terminated. Incorrect, incomplete or ambiguous forms are liable to be rejected.

The investor agrees to abide by the terms and condition of ECS / Direct Debit facility of the Reserve Bank of India as applicable at the time of investment and as may be modified from time to time at a later stage.

Investors will not hold ING Mutual Fund, its registrars, banks and other service providers responsible if the transaction is delayed or not effected or the investor bank account is debited in advance or after the specific SIP due date to various clearing cycle of ECS. ING Mutual Fund, its registrars, banks and other service providers shall not be responsible and liable for any damages/compensation for any loss, damage etc. incurred by the investor. The investor assumes the entire risk of using this facility and takes full responsibility.

### DECLARATION AND SIGNATURES

a) Signatures can be in English or in any Indian language. Thumb impressions must be attested by a Magistrate/Notary Public under his/her official seal. In case of HUF, the Karta will sign on behalf of the HUF. Similarly, for the Association of Persons (AOP) the application must be signed by the Authorised Signatory. b) Applications on behalf of minors should be signed by their Guardian. c) If the application form is signed by a Power of Attorney (PoA) holder, the form should be accompanied by a notarized photocopy of the PoA. Alternatively, the original PoA can be submitted, which will be returned after verification. d) In case of corporates or any non-individual investors, a list of authorized signatories should be submitted along with the application form.

### LIST OF BANKS WITH DIRECT DEBIT FACILITY (All Branches)

**HDFC Bank, Axis Bank** (Please fill 15 Digit Bank Account Numbers Only), **IDBI** (Please fill between 13-16 Digit Bank Account Numbers Only), **ING Vysya Bank, IndusInd** (Please fill between 13-16 Digit Bank Account Numbers Only), **Kotak Mahindra, Bank Of Baroda** (Please fill 14 Digit Bank Account Numbers Only), **Punjab National Bank** (Please fill 16 Digit Bank Account Numbers Only), **Bank Of India** (Please fill 15 Digit Bank Account Numbers Only), **Union Bank Of India** (Please fill 15 Digit Bank Account Numbers Only)

### LIST OF ECS LOCATIONS

Agra	Baroda	Chennai	Durgapur	Haldia	Jamnagar	Ludhiana	Nellore	Shimla	Trichy
Ahmedabad	Belgaum	Cochin	Erode	Hubli	Jamshedpur	Madurai	Patna	Shimoga	Trivandrum
Allahabad	Bhilwara	Coimbatore	Gadag	Hyderabad	Jodhpur	Mandya	Pondicherry	Sholapur	Tumkur
Amritsar	Bhopal	Cuttack	Goa	Indore	Kakinada	Mangalore	Pune	Siliguri	Udaipur
Asansol	Bhubaneshwar	Davangere	Gorakhpur	Jabalpur	Kanpur	Mumbai	Raipur	Surat	Udipi
Aurangabad	Bijapur	Dehradun	Gulbarga	Jaipur	Kolhapur	Mysore	Rajkot	Thirupur	Varanasi
Bangalore	Calicut	Delhi	Guwahati	Jalandhar	Kolkata	Nagpur	Ranchi	Tirupati	Vijaywada
Bardhaman	Chandigarh	Dhanbad	Gwalior	Jammu	Lucknow	Nasik	Salem	Trichur	Vizag

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## ING Investment Management (India) Pvt. Ltd.

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